

LITTLE RISSINGTON PARISH COUNCIL

Minutes of the Parish Council meeting which was held on Monday 13th March 2023 at 6.30pm in the Little Rissington Village Hall.

Members of the Council present were:

Cllr Cole (Chairman), Cllr Elkington (Vice Chairman), County Cllr Mackenzie-Charrington, Cllr Wilks, District Cllr Maclean and Parish Clerk Mrs Edgar Hiatt.

Four members of the public were present.

63. Welcome and Apologies

Cllr Elkington welcomed the Councilors and members of the public present, deputizing for Cllr Cole whose train was delayed. Cllr Whittington sent her apologies.

64. Declaration of interests: Cllr Elkington and Cllr Cole declared an interest in Item 75 Ford Fountain Restoration.

65. Representations from the Public:

There were four representations from the public at this meeting.

Three members of the public wished to discuss the matter of village hall maintenance, which was raised in Governance, Item 72.d. Another member of the public wished to discuss a matter concerning Highways which was discussed in Item 73.

66. County Councillor Report: County Cllr Mackenzie-Charrington submitted a report at the meeting and highlighted the main points.

- **Recycle your small electricals.** The County Council is encouraging people to recycle their electrics rather than throwing away, so the valuable metals can be recovered and importantly reused. Put them out with your general recycling items or take them to your local depot Fosse Cross. Large items such as washing machines will be taken at the local depot.

- **Children's Holiday Activities and Food Programme.** For more information go to:

<https://www.gloucestershire.gov.uk> and search 'Holiday Activities and Food Programme'.

- **Major road closure.** The A435 Charlton Hill will be closed from 20th March till the end of September 23. The road, between Charlton Kings and Seven Springs roundabout, Cheltenham has been suffering from landslips and ongoing movement for some years. To prevent further movement over 440m of road will need to be shored up with 12m sheet piles. The estimated cost is £3.5m.

67. District Councillor Report: District Cllr Maclean gave a report at the meeting.

- Planning applications have increased in the area. The criteria for application has become stricter with new environmental requirements to the applications.

- The Bourton to Kingham old railway line project has finished the first round of feasibility. The project has now received new funding to progress to the second phase of feasibility.

- District and Parish/Town elections will be held on the 4th May 2023. Photo ID will be needed to vote at this year's elections.

- Cotswold District Council budget has increased.

Band D Council Tax increased by £5

Green waste licence increased to £57

Car parking charges to be frozen for 2023

- Sewerage work investigation. Cllr Maclean has been investigating the leaking sewerage by Thames Water going into local streams. An update will be made in next meeting.

Action: Clerk to send info for election to Cllr Cole for the newsletter.

68. Minutes: The minutes of the Parish Council meeting of the 9th January 2023 were approved and confirmed as a true and correct record of the meeting.

69. Action Point Update: Councillors reviewed the Action Point update from the Parish Council meeting of the 9th January 2023.

70. Planning Applications:

Councillors noted new planning decisions issued by Cotswold District Council to include the following:

Planning Application No.	Application Details – Decision Update
22/04292/FUL	Erection of four dwellings and associated infrastructure. Orchard Cottage Little Rissington Cheltenham Gloucestershire GL54 2 ND . (Expiry 19.01.23 – Approved).
22/04144/FUL	Proposed low carbon energy efficient self-build affordable dwelling (Associated works including landscape and biodiversity enhancement and improvements to existing vehicular access). Land North East Of Brushwood Barn Little Rissington Gloucestershire. (Expiry 12.01.23 – Refused).
22/03227/FUL	Full Application for Installation of 68 no. ground mounted solar PV panels at Little Rissington Manor Pound Lane Little Rissington Cheltenham Gloucestershire. (Expiry 15.11.22 – Approved).

Councillors discussed the building work being constructed on land north east of Brushwood Barn, Little Rissington. Cotswold District Council Planning Enforcement is investigating the matter and the Parish Council is awaiting feedback. The Parish Council is working closely with the authorities to resolve the matter.

71. Finance:

(a) Receive bank balances. Councillors received bank balances as Treasurers £22,109.21 on 28/02/2023 and Instant Access A/C £1,809.68 as per latest statement. Updated bank balances on Treasurers account was acknowledged following the receipt of new bank statements. The Chairman signed the bank statement at the meeting. Resolved.

(b) Online Banking. A further mandate was signed by Councillors requesting a card for use by the Parish Council for online subscriptions.

Action: Clerk to speak with bank on the matter.

(c) Bank Reconciliation Third Quarter. Councillors reviewed and signed the third quarter bank reconciliation document. Resolved.

Action: Clerk to file and submit final quarter.

(d) Review Payments. Councillors reviewed and authorised the following payments.

Action – Clerk to process payments.

PAYEE	DETAILS	INVOICE NO.	INVOICE TOTAL
Valley View Garden Services	Village Maintenance	1345	£1650.00
Clerk	Administration	01.03.2023	On Request
Mrs Edgar Hiatt	Office Supplies	15.12.2022	£7.60
PATA	Nov 22 Payroll	22/0317/PPS	£12.00
Defib World	Pad Replacement	5875	£69.99
PATA	Payroll Services Jan-Mar 23	22/0781/PPS	£19.90
Village Hall	Village Hall Hire Jan 23	13.03.23	£22.00

Received Payments

None	
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72. Governance

(a) Elections. District and Parish/Town Council elections will be held on the 4th May 2023. Photo ID will be needed to vote at this years elections. Little Rissington Parish Council has five seats, with five

existing Councillors. If residents wish to apply as a Councillor for the Parish Council, please contact the clerk at clerk@littlerissington.net

Action: Information regarding election to be put in the village newsletter.

(b) Appoint Internal Auditors. Councillors agreed that the Parish Council would appoint an internal auditor from GAPTC.

Action: Clerk to submit application forms to GAPTC.

(c) Parish Council Meeting Dates. All Councillors present agreed to the proposed meeting dates for 2023-2024.

Action: Clerk to confirm dates with absent Cllr Whittington.

(d) Village Hall Management: A proposal was made by Cllr Cole that Councillors consider the Parish Council taking responsibility for the village hall from the Village Hall Committee. Councillors agreed to investigate the possibility of this proposal. Councillors will look at the legal details of the matter and report in next Parish Council meeting.

Action: Clerk to add village hall on to the assets and insurance. Clerk to look into the legality of the Parish Council ownership of the village hall.

(e) Clerk Training. A request was made by the Clerk for Councillors to support the Clerk in gaining CILCA certification. This will give the Clerk extra training and a higher level of competency for the Parish Council. Councillors agreed to share the costs of the training with the Clerk's other Parish Council (Bledington).

Action: Clerk to check full amount of training and report back to Councillors.

(f) Website. Clerk to update website for Audit and add images of Jubilee.

73. Highways

(a) Report. Cllr Mackenzie-Charrington gave a report on matters concerning highways.

(b) Mill Lane Flooding. Councillors were informed that Mill Lane is now clear of flooding.

(c) Traffic Management Camera System. Cllr Elkington is still in discussion with the police regarding the installment of traffic management signs.

74. Allotments:

(a) Report. Clerk Edgar Hiatt gave a report on the allotments.

Action: Cllr Mackenzie-Charrington will purchase stakes for allotment numbering system.

(b) Allotment Water Harvesting. A report on sustainable water harvesting was given by the Clerk. Councillors felt that there was not enough room on the allotment to install a water tank and the project was closed. Resolved.

75. Ford Fountain Renovation

(a) Progress Report. Cllr Elkington reported on the fountain renovation. Progress has been made in that the Orchard Cottage Developers have offered to help engage the water company to connect mains water to the fountain.

(b) Donations. Clerk to print letter donation requests and post to remaining donors.

76. Flora & Fauna

(a) Report. Cllr Elkington gave a Flora and Fauna report. A proposal was discussed for a firm path to make the going easier between Sandy Lane and Outhwaite Corner, across the inside of the 90-degree bend, for the benefit of walkers between Little and Upper Rissington. Councillors will look in more detail at this through a feasibility study and community input survey.

Cllr Elkington suggested that residents consider putting in entrance and exit holes within their fencing or boundary walls to act as hedgehog highways and pathways for hedgehogs to move around. Hedgehogs are becoming rare and their habitat is being eroded by housing development. Cllr Wilks commented that special hedgehog food can be left out for them, however not to feed them milk or bread as this is poisonous for them.

(b) Tree Survey Report. A tree survey has been done on the plum tree in the village and a report will be submitted to the Clerk within the month. Resolved.

Action: Clerk to gain survey from tree specialist.

77. Chairman's matters

(a) Coronation Bank Holiday 'Big Lunch'. To celebrate the Coronation of King Charles III, Little Rissington will be having a 'Big Lunch' community celebration on Sunday 7th May. The event will be held in the grounds of Little Rissington Manor, for a bring your own picnic and drinks lunch. A community 'Fix Up' day will be held on Monday 8th May to repaint the Telephone Box. All volunteers welcome. More information on these two events will be in the April newsletter.

(b) Neighbourhood Watch SelectDNA Kit. Councillors approved a Neighbourhood Watch initiative to provide burglary protective kits to residents. A date will be organised for police to come to the village to talk to residents and distribute the kits. Signs will be put up in visible areas in the village to act as a deterrent for burglars.

Action: Clerk to be in touch with Neighbourhood Watch to set a date for kit distribution.

There being no further matters for discussion the Chairman closed the meeting at 20:30.

Notice of Proposed Forthcoming Meeting Dates

Monday, 15th May 2023

Monday, 10th July 2023

Monday, 11th September 2023

Monday, 13th November 2023

Monday, 8th January 2024

Monday, 11th March 2024

Chairman's Signature.....

Date: