

LITTLE RISSINGTON PARISH COUNCIL

Minutes of the Parish Council meeting which was held on Monday 10th July 2023 at 6.30pm in the Little Rissington Village Hall.

Members of the Council present were:

Cllr Cole (Chairperson), Cllr Elkington (Vice Chairperson), County Cllr Mackenzie-Charrington, Cllr Whittington, Cllr Wilks and Parish Clerk Mrs Edgar Hiatt.

No members of the public were present.

23. Welcome and Apologies. Cllr Cole welcomed the Councillors and members of the public present. District Cllr Maclean sent his apologies.

24. Declaration of interests. Cllr Elkington and Cllr Cole declared an interest in Item 36 Ford Fountain.

25. Representations from the Public: There were no representations from the public at this meeting.

One member of the public through correspondence wanted to raise certain issues with the allotment. It was agreed by Councillors to address these issues in agenda order in Item 35, Allotments. Several residents had sent correspondence to the Parish Council in response to the CIL Income survey. These were discussed by Councillors in Item 31c, Finance, CIL Income. It was also noted in the CIL Income report.

26. County Councillor Report: The County Council report was given by Cllr Mackenzie-Charrington and was received and noted.

27. District Councillor Report: There was no District Council report.

28. Minutes: The minutes of the Parish Council meeting of the 15th May and 13th June 2023 were approved and confirmed as a true and correct records of the meetings.

29. Action Point Update: Councillors reviewed the Action Point update from the Parish Council meeting of the 15th May 2023.

30. Planning Applications:

Councillors noted new planning decisions issued by Cotswold District Council to include the following:

Planning Application No.	Application Details – Decision Update
21/04803/FUL Appeal	A new house of exceptional quality (NPPF Paragraph 80e) to be built together with Passivhaus Premium standard with associated landscape and biodiversity enhancement measures. Honeycombe Field Church Farm Little Rissington Cheltenham Gloucestershire GL54 2ND (Awaiting Decision) .
APP/F1610/W/23/3315006 Appeal	LAND PARCEL AT E418570 N219865, Erection of machinery and grain store/barn. Rissington Mill Lane. Little Rissington, GL54 2NA. Applicant: Mrs M Firth. (Awaiting Decision) .

31. Finance:

(a) Receive bank balances. Councillors received bank balances as Treasurers £30,194.42 on 10/07/2023 and Instant Access A/C £1,814.40 on 10/07/2023. Councillors agreed to transfer the CIL and Ford Fountain income to the Parish Council savings account.

Updated bank balances on Treasurers account was acknowledged following the receipt of new bank statements. The Chairperson signed the bank statements at the meeting. Resolved.

Action: Clerk to investigate a higher interest savings account.

(b) Bank Card. Councillors were updated on the situation with banking for the Parish Council. Cllr Cole will seek clarification from the bank on requested bank card.

(c) CIL Income. The Clerk gave an update on the CIL Spending report. Councillors looked at the resident CIL Spending Survey and the corresponding submissions from residents. Councillors thanked residents for partaking in the survey. Councillors also looked at the Building Surveyors report for the village hall. Councillors decided that further investigation in to the needs of the village hall was needed. Councillors also wished to have more detailed pricing of other suggested CIL Income spend. **Action:** Clerk to research expenses and update report. Cllr Elkington to contact building contractors for quotes. Clerk to discuss work with architechtn firm in regards to project management and tendering.

(d) Review Payments. Councillors reviewed and autorised the following payments.

Action – Clerk to process payments.

PAYEE	DETAILS	INVOICE NO.	INVOICE TOTAL
Little Rissington Village Hall	Hall hire for May 2023 meeting	03.07.23	£24.00
Ms Mitchell	Allotment Numbers made by Men in Sheds	27.06.2023	£175.00
SLCC	Annual Membership 2023/2024	MEM244769-1	£73.00
Mrs C Edgar Hiatt	Clerk Administration May-June.2023	26.06.23	£OnRequest
PATA	Payroll Services May-June 2023	15.05.23	£14.00
Cllr Cole 123Reg	Website & Email Hosting Jan-June 23	03.06.23	£89.95
Moreton Farm Show	Allotment Competition	10.07.23	£10.00

Received Payments

Ford Fountain Donation	£100.00
Cotswold District Council CIL	£5168.08
Cotswold District Council Precept	£5475.00
Allotment Rent	£801.00
Interest	£3.34

32. Governance

(a) Village Hall Management. Councillors reviewed the proposal to transfer management of the village hall from the charity, Village Hall 1063970, to the Custodian Trustees, that being the Parish Council. Further investigation of the transferal was requested by Councillors.

Action: Clerk to liaise with Cllr Mackenzie-Charrington with legal status.

33.Highways

(a) Report. Cllr Mackenzie-Charrington gave a report on matters concerning highways.

Action: Cllr Mackenzie-Charrington to request clearance of footpath along the main road towards Bourton.

(b) Traffic Management Camera System. A report was given by Cllr Elkington and was received and noted.

(c) Speedwatch Day. Councillors are still in the process of gaining a speedwatch device. Cllr Cole will announce the next speedwatch day in the next newsletter.

(d) Access to PC land, Hill Farm House. Councillors were happy with residents use of public land and the matter was closed. Resolved.

34. Website. Councillors reviewed the Parish Council website regarding the village hall page.

Councillors agreed that more information about the village hall should be put on the village website.

Action. Clerk to ask village hall committee for booking information.

35. Allotments.

(a) Report. Cllr Wittington gave a report on the allotments. Councillors visited the allotments and were pleased with the upkeep of individual plots. Councillors have requested that plot holders trim their own plot edges. The contractor will not strim the edges as there is a risk to damage of plot holders vegetable and fruit plants.

Action: Clerk to put plot numbers in the allotments. Cllr Wilks to look up land registry for allotment boundary.

(b) Allotment Number Posts. Councillors approved the allotment number posts made by Men in Sheds in Bourton on the Water.

(c) Plot Holder Concerns. Councillors discussed the concerns of plot holders and took action appropriately.

(d) Moreton in Marsh Allotment Competition. Councillors approved entry to the competition for Little Rissington Allotments.

(e) Allotments Rents. The Clerk gave an update on allotment rents.

Action: Clerk to finalise rents for next meeting.

36. Ford Fountain Renovation

(a) Progress Report. Cllr Elkington reported on the fountain renovation. A report will be sent out in the next newsletter.

37. Flora & Fauna

(a) Report. Cllr Elkington gave a Flora and Fauna report. Councillors requested the grass to be mown around the tree on the village green. Cllr Elikington proposed a new rubbish bin be placed at the top of Sandy Lane as rubbish gathers there.

(Action: Clerk to ask Ubiquo if LR can have another bin.

b) Plum Tree. Councillors agreed to trim the branches of the old plum tree.

Action: Cllr Wilks to organise date for cutting.

38. Chairperson's Matters. Cllr Cole had nothing further to report at the meeting.

There being no further matters for discussion the Chairperson closed the meeting at 20:15.

Notice of Proposed Forthcoming Meeting Dates

Monday, 11th September 2023

Monday, 13th November 2023

Monday, 8th January 2024

Monday, 11th March 2024

Chairperson's Signature.....

Date: