

LITTLE RISSINGTON PARISH COUNCIL

Minutes of the Parish Council meeting which was held on Tuesday 7th November 2023 at 6.30pm in the Little Rissington Village Hall.

Members of the Council present were:

Cllr Cole (Chairperson), Cllr Elkington (Vice Chairperson), Cllr Whittington, Cllr Wilks, County Cllr Mackenzie-Charrington, District Cllr Maclean and Parish Clerk Mrs Edgar Hiatt.

No members of the public were present.

55. Welcome and Apologies. Cllr Cole welcomed Councillors. There were no apologies made.

56. Declaration of interests. Cllr Elkington and Cllr Cole declared an interest in Item 68 Ford Fountain.

57. Representations from the Public:

There were no members of the public present.

58. County Councillor Report: The County Council report was given by County Cllr Mackenzie-Charrington and was received and noted.

59. District Councillor Report: The District Council report was given by District Cllr Maclean and was received and noted.

60. Minutes: The minutes of the Parish Council meeting of the 11th September 2023 was approved and confirmed as a true and correct record of the meeting.

61. Action Point Update: Councillors postponed reviewing the Action Point update from the Parish Council meeting of the 11th September 2023 to January 2024 meeting.

62. Planning Applications:

Councillors noted new planning decisions issued by Cotswold District Council to include the following:

Planning Application No.	Application Details – Decision Update
23/03222/FUL	Change of use of land from agricultural to residential and erection of new 1.5 storey, L-shaped dwelling with associated residential curtilage, parking and garden. Acres View Little Rissington Cheltenham Gloucestershire GL54 2ND (Awaiting Decision) .
APP/F1610/W/23/3326341 Appeal to 22/04144/FUL	Proposed low carbon energy efficient self-build affordable dwelling (Associated works including landscape and biodiversity enhancement and improvements to existing vehicular access). Land North East Of Brushwood Barn Little Rissington Glos GL54 2ND. (Awaiting Decision) .

(a) Unauthorised Building Work. Cllr Wilks highlighted to Councillors that the Parish Council has not received any notification from Cotswold District Council planning enforcement department in regards to illegal building work in the village. Councillors requested District Cllr Maclean to again investigate why there has been no response from Cotswold District Council regarding the Parish Council's notification to planning enforcement. The Parish Council is still in the process of raising a number of issues with Cotswold District Council enforcement department, with special concern for non compliance to planning requirements relating to listed buildings and conservation areas.

63. Finance:

(a) Receive Bank Balances. Councillors received bank balances as Treasurers £14,645.75 on 24/10/23 and Instant Access A/C £20,048.32 on 09/10/23. Updated bank balances on Treasurers and Instant accounts was acknowledged following the receipt of new bank statements. The Chairperson signed the bank statements at the meeting. Resolved.

(b) Budget. Councillors received from the Clerk a brief on the proposed budget for 2024 to 2025. Councillors requested several changes be made to the draft budget, which will be reviewed again at January 2024 Council meeting.

(c) Bank Card. Councillors will review the bank card situation at next month's meeting.

(d) Approve Bank Reconciliation 2nd Quarter. Councillors approved the bank reconciliation 2nd quarter. Resolved.

(e) Bank Mandate. Cllr Wilks and Cllr Elkington signed the bank mandate for additional signatories.

(f) Precept 2nd Instalment. Councillors acknowledged payment of 2nd instalment of precept to the Parish Council.

(g) Review Payments. Councillors reviewed and authorised the following payments.

Action – Clerk to process payments.

PAYEE	DETAILS	INVOICE NO.	INVOICE TOTAL
Little Rissington Village Hall	Hall hire for Sept 23 meeting	25.10.23	£24.00
N. Cole Reimbursement 123Reg	Website Services Rental Aug-Oct 23	24.10.23	£71.96
Mrs C Edgar Hiatt	Clerk Administration Sept-Oct.2023	11.09.23.	£OnRequest
PATA	Payroll Services July-August 2023	22/1510/PPS	£19.90
Castle Water	August 23 Water Allotment	2202622	£14.59
Castle Water	Water Allotment Sept 23 – Feb 24	2202622	£115.27
National Allotment Society	Membership Renewal Annual 23 to 24	10.10.23	£66.00

Received Income

Cotswold District Council Precept	£1825.00
Cotswold District Council CIL	£2252.59
Interest	£40.82

64. Governance

(a) Village Hall Management. Councillors postponed discussions on village hall management to January 2024 meeting.

(b) Internal Audit. Councillors will review the appointment of an Internal Auditor at January's meeting.

65. Highways

(a) Report. Cllr Mackenzie-Charrington gave a report on matters concerning highways.

(b) Traffic Management Camera System. A report was given by Cllr Elkington on the proposed traffic management system and was received and noted. Cllr Elkington told Councillors that two of the proposed cameras have been refused by Highways. Councillors agreed to go ahead with installation on the two approved cameras. Cllr Elkington will meet with Community Watch to discuss the cameras further and their appropriate positioning in the village. Cllr Elkington told the Council that the police authority is slow to approve on speed camera installation in towns and villages in the Cotswolds. There are 190 parishes requesting speed cameras at the moment, so delays to installation will be expected.

School Buses through the Village. Councillors have not received a response from Education Services at Gloucestershire County Council concerning school bus routes through the village. Pulhams, the bus company running school buses, has notified the Parish Council that they will not be changing the route and will come through the village with empty and full coachloads. Councillors will continue to address this issue with Gloucestershire County Council and Highways.

(c) Bus Shelter Repair. Cllr Elkington will report on the bus shelter roof at next meeting when further quotes have been gained.

(d) Church Farm. An update on surface compression repairs to Church Lane will be addressed at January 2024 meeting.

(e) Paint Repair Roadworks. The Parish Council has notified Highways of several repair jobs needed to roads in the village. Highways have informed Council that it is on their repair list for Little Rissington and will be done within this financial year.

66. Website. Village hall information for website and new page for photos update will be given at January 2024 meeting.

67. Allotments.

(a) Report. Cllr Whittington gave a report on the allotments. Cllr Wilks to give report on boundary identification at January 2024 meeting.

68. Ford Fountain Renovation

(a) Progress Report. Cllr Elkington reported on the fountain renovation which was received and noted. Cllr Elkington noted that the Parish Council is waiting on Mackenzie Miller building contractors to liaise with Thames Water to install a connector pipes to the fountain.

69. Flora & Fauna

(a) Report. Cllr Elkington postponed the Flora and Fauna report till January 2024 meeting.

(b) Plum Tree. The plum tree has been pruned. Resolved.

70. Chairperson's Matters. Cllr Cole had nothing further to report at the meeting.

There being no further matters for discussion the Chairperson closed the meeting at 19.30.

Notice of Proposed Forthcoming Meeting Dates

Monday, 8th January 2024

Monday, 11th March 2024

Chairperson's Signature.....

Date: