

LITTLE RISSINGTON PARISH COUNCIL

Minutes of the Parish Council meeting which was held on Monday 11th September 2023 at 6.30pm in the Little Rissington Village Hall.

Members of the Council present were:

Cllr Cole (Chairperson), Cllr Elkington (Vice Chairperson), Cllr Whittington, Cllr Wilks, District Cllr Maclean and Parish Clerk Mrs Edgar Hiatt.

Three members of the public were present.

39. Welcome and Apologies. Cllr Cole welcomed the Councillors and members of the public present. Apologies were made by County Cllr Mackenzie-Charrington. Cllr Wilks arrived late to the meeting at 7.30pm.

40. Declaration of interests. Cllr Elkington and Cllr Cole declared an interest in Item 52 Ford Fountain.

41. Representations from the Public:

One member of the public expressed concern over the piles of rubbish and building waste on land adjacent to Church Lane. The Parish Council has contacted Highways and Cotswold District Council about this issue and will contact Cotswold District Council Enforcement Department again to request them to come out and visit. Members of the public can report dumping of rubbish directly to Cotswold District Council via their website. Public questions at the Planning Committee are held every second Wednesday of the month in Cirencester. Members of the public are free to attend this meeting to raise questions regarding planning applications or concern over property development or change that has not been approved by Planning.

Three members of the public present came to raise their concern regarding planning application 23/01502/FUL. Cllr Cole assured members that the Parish Council has commented on the application. Cllr Cole encouraged members of the public to express their views via the Cotswold District Council planning application porthole <https://www.cotswold.gov.uk/planning-and-building/planning-permission/view-planning-applications/>

One member of the public wanted to highlight a broken bollard outside their property. Councillors noted this and the Clerk will contact Highways to repair the bollard along with two bollards on Sweeting Corner which have been knocked over.

A member of the public expressed their disappointment and concern with how the recent closure of the main road in August 23 was carried out. They expressed a wish for the Parish Council to give a report to Highways on how poor the operation was. The resident also wanted the Parish Council to report the sunken tarmac on the main road. The Council will report these matters to Highways.

42. County Councillor Report: Councillors received a County Council report by correspondence from Cllr Mackenzie-Charrington, but no report was given at the meeting.

43. District Councillor Report: The District Council report was given by District Cllr Maclean and was received and noted.

44. Minutes: The minutes of the Parish Council meeting of the 10th July 2023 was approved and confirmed as a true and correct record of the meeting.

45. Action Point Update: Councillors reviewed the Action Point update from the Parish Council meeting of the 10th July 2023.

46. Planning Applications:

Councillors noted new planning decisions issued by Cotswold District Council to include the following:

Planning Application No.	Application Details – Decision Update
23/02698/DD	Tree felling in garden. Little Rissington Manor, Pound Lane, Little Rissington GL54 2NB. (Awaiting Decision).

23/01502/FUL	Change of Use of land from agricultural to equestrian use, erection of two stable blocks and associated field barn. Land Parcel at E418542 N219830 Rissington Mill Lane, Little Rissington. (Awaiting Decision).
23/02243/LBC	Installation of an electric vehicle charging point on external gatepost. May Cottage Glebe Farm Little Rissington Cheltenham Gloucestershire GL54 2ND. (Awaiting Decision)
21/04803/FUL Appeal	A new house of exceptional quality (NPPF Paragraph 80e) to be built together with Passivhaus Premium standard with associated landscape and biodiversity enhancement measures. Honeycombe Field Church Farm Little Rissington Cheltenham Gloucestershire GL54 2ND (Awaiting Decision).
APP/F1610/W/23/3315006 Appeal	LAND PARCEL AT E418570 N219865, Erection of machinery and grain store/barn. Rissington Mill Lane. Little Rissington, GL54 2NA. Applicant: Mrs M Firth. (Awaiting Decision).

Cllr Wilks raised concerns again to Council on unauthorised building work at The Closes, a field by the church, which was acknowledged. The Parish Council has become aware of illegal building work in the village. The Parish Council will be raising a number of issues with Cotswold District Council enforcement department regarding this, with special concern for non compliance to planning requirements relating to listed buildings and conservation areas.

Action: Clerk to contact CDC planning enforcement department

47. Finance:

(a) Receive Bank Balances. Councillors received bank balances as Treasurers £11,282.44 on 28/08/23 and Instant Access A/C £20,011.18 on 28/08/23.

Updated bank balances on Treasurers account was acknowledged following the receipt of new bank statements. The Chairperson signed the bank statements at the meeting. Resolved.

(b) Bank Card. Councillors reviewed the bank card application situation. Cllr Cole will seek clarification from the bank on requested bank card.

(c) CIL Income. The Clerk gave an update on the CIL Spending report. Councillors acknowledged the transfer of CIL and Ford Fountain income transfer to the Parish Council savings account. Councillors decided that further investigation into the needs of the village hall was needed. Councillors also wished to have more detailed pricing of other suggested CIL Income spend.

Councillors discussed the possible grants available for match funding for the village hall renovation work. Councillors also proposed possible purchase of a speed gun with some of the CIL Income. Councillors approved the purchase of a speed gun of up to £300.

Action: CIL Income update to be dependent on the budgeting of the village hall. Cllr Wilks to contact building contractors for quotes. Clerk to report on costings of the transition to Parish Council maintenance of the village hall.

(d) Bank Mandate. Cllr Wilks signed the bank mandate for additional signatories.

Action: Clerk to set up new bank mandate for Cllr Elkington.

(e) VAT Update. Councillors acknowledged the receipt of VAT refund for 2021 to 2023.

(d) Review Payments. Councillors reviewed and authorised the following payments.

Action – Clerk to process payments.

PAYEE	DETAILS	INVOICE NO.	INVOICE TOTAL
Little Rissington Village Hall	Hall hire for July 23 meeting	11.09.23	£24.00
GAPTC	Annual Audit Fee 2022/23	92	£180.00
Mrs C Edgar Hiatt	Clerk Administration July-August.2023	11.09.23.	£OnRequest
PATA	Payroll Services July-August 2023	22/1510/PPS	£19.90

Received Payments

HMRC VAT Refund	£233.48
Allotment Rent	£111.00

Interest	£8.52
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48. Governance

(a) Village Hall Management. Councillors reviewed the proposal to transfer management of the village hall from the charity, Village Hall 1063970, to the Custodian Trustees, that being the Parish Council. Further investigation was carried out by the Clerk who received more information regarding the legal restrictions for this transfer from GAPTC. Councillors felt that it would be a positive initiative for management of the village hall to be improved, making the Village Hall a centre and hub for the village. Basic repairs will be considered to the village hall. Cllr Wilks offered to take charge of the project and review the survey of the building, reporting on the basic repairs needed. Cllr Cole proposed that a sub committee of the Parish Council be formed, and that Cllr Wilks head the committee as Chairperson. Cllr Whittington seconded the proposal.

Action: Cllr Wilks to carry out an exterior and interior investigation and present report at next meeting. Clerk to investigate further the change in management, to include a costings report for management and possible online booking and payment system to cost.

(b) Annual Parish Meeting. Councillors agreed to have the Annual Parish Meeting separately on the 6th November at [time]

Action: Cllr Cole to make announcement through newsletter. Clerk to invite community groups to event.

(c) Covid Vaccinations. Residents are to look at their GP website for further advice on Covid vaccinations this winter.

49. Highways

(a) Report. Cllr Mackenzie-Charrington was absent from the meeting and no report was given at the meeting.

(b) Traffic Management Camera System. A report was given by Cllr Elkington and was received and noted.

(c) Speedwatch Day. Cllr Cole gave a report on the three speedwatch days that took place in September 2023. The speedwatch days have been very successful at catching speeders going through the village. Councillors were concerned at empty school buses going through the village and will be contacting the Education Service to check that the routes are up to date.

Action: Clerk to write to County Council on this matter.

(d) Road Closure Pound Lane. To note to Councillors that Pound Lane will be closed from 28th November to 30th November 2023.

(e) Bus Shelter Repair. Cllr Elkington reported on the bus shelter roof which is rotting and needs repairing. Councillors have commissioned quotes for repair work.

Action: Cllr Elkington to report at next meeting on quotes.

(f) Church Farm. Parishioners going to the church are finding the road on Church Lane difficult to manage. The Parish Council will contact Highways regarding surface compression on the carriageway.

Action: Clerk to get in touch with Highways to request repairs to the carriageway where the surface has been compressed.

(g) Paint Repair Roadworks. The T junction paint work on Pound Lane needs repainting.

Action: Clerk to contact Highways regarding this.

50. Website. Councillors reviewed the Parish Council website regarding the village hall page. Councillors agreed that more information about the village hall should be put on the village website. Councillors reviewed the need for a new page on the website for village photos.

Action: Clerk to ask village hall committee for booking information. Clerk to look at new page for photos.

51. Allotments.

(a) Report. Cllr Wittington gave a report on the allotments.

Action: Cllr Wilks to look up Land Registry for allotment boundary. Councillors to ask village maintenance contractor to mow the allotment every two weeks.

(b) Allotment Agreement. Councillors reviewed the Allotment Agreement and agreed that there were no changes required. Resolved.

Action: Clerk to re date agreement.

(c) Moreton in Marsh Allotment Competition. Councillors congratulated allotment holders for coming second in the competition. Resolved.

52. Ford Fountain Renovation

(a) Progress Report. Cllr Elkington reported on the fountain renovation: we're waiting on assistance from Mackenzie Miller who offered to leverage their relationship with Thames Water.

53. Flora & Fauna

(a) Report. Cllr Elkington gave a Flora and Fauna report. The Clerk gave an update on progress with a request for a new rubbish bin to be placed at the top of Sandy Lane.

Action: Clerk to reply to Ubiquo.

b) Plum Tree. Councillors agreed to trim the branches of the old plum tree.

Action: Cllr Wilks to organise date for cutting.

54. Chairperson's Matters. Cllr Cole had nothing further to report at the meeting.

There being no further matters for discussion the Chairperson closed the meeting at 20:30.

Notice of Proposed Forthcoming Meeting Dates

Monday 6th November 2023 Annual Parish Meeting

Monday, 13th November 2023

Monday, 8th January 2024

Monday, 11th March 2024

Chairperson's Signature.....

Date: