

LITTLE RISSINGTON PARISH COUNCIL

Contact: Clerk@littlerissington.net

Minutes of the Parish Council meeting held on Monday 9th December 2024 at 6.30 p.m.
in Little Rissington Village Hall.

Members of the Council present were:

Cllr Cole (Chairman), Cllr Elkington (Vice Chairman), Cllr Whittington, Cllr MacKenzie-Charrington, Parish Clerk Maxi Freeman.

34. **Welcome and Apologies.** Cllr Cole welcomed Councillors. Apologies had been received in advance from Cllr Wilks.
35. **Declaration of interests.** None.
36. **Representations from the Public.** None.
37. **Receive the County Councillor's Report.** Cllr MacKenzie-Charrington reported that Storm Darragh damage had blocked the road from Bourton to Andoversford. Cold Aston was also affected. Resurfacing work had been scheduled to take place in Little Rissington between 25th and 30th January, closing the road between 9.30 and 3.30; the A417 Air Balloon roundabout would be closed between 16th and 18th December overnight.
38. **Receive the Ward Councillor's Report.** None available.
39. **Minutes.** Councillors approved the Minutes of the previous Parish Council meeting held on 9th September 2024 and the Chairman agreed to sign them. Action: Clerk to post to website and noticeboard.
40. **Planning applications.** No new planning applications had been received since the last meeting. Two applications had been withdrawn (24/02557/LBC – Bobble Barn Farmhouse, and 24/02458/FUL – Orchard Cottage). The appeal to convert land to stables and associated buildings ~~at Rissington Mill~~ ^{on} *Mill Lane* had been dismissed. The main reasons for the dismissal were that the size and type of development would undermine the natural beauty of the Cotswold Landscape. The development would have been 'conspicuous' and 'prominent'.
41. **Flooding.** Cllrs Cole and ~~Whittington~~ ^{Elkington} toured the village with representatives from GCC and CDC to show them the problems caused by recent flooding. The following points were agreed:
- GCC would investigate and clear all drains and gullies in the village in an effective sequence.
 - Ditches were found to be full of silt, but the responsible party would need to be identified before GCC could decide whether to take action.
 - Where the river has flooded onto the land, riparian owners were responsible for ensuring that the river was not obstructed and was able to flow freely.
 - After GCC had cleaned all drains and gullies, the collapsed drain on Pound Lane would be investigated and any necessary action taken.
42. **Governance: New Financial Regulations.** Councillors approved the new Financial Regulations as amended by the clerk and the meeting. Action: Clerk to complete changes and post to website.
43. **Budget setting.** Councillors agreed the draft budget with the following changes:
- **Grass cutting £3,750**, to include strimming around the village hall and strimming vegetation near drains when the contract is renewed. Also to include strimming around the allotments and along the new path as required.



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- **Insurance £600** to include cover for village hall as future developments may require the PC to hold this.
- **Speeding and road safety £7,500.** Councillors reviewed the information regarding pricing of VAS equipment, noting that the Elan City equipment was less than half the price of the TWM equivalent. Action: Clerk to check format of the Elan City screen to ensure red and white striped edges were not mandatory.
- **Village Hall refurbishment £8,560:** Councillors agreed to request that the Village Hall Committee allows its funds are used as the first source of funding for works. Further sources would include grants and donations including the Ford Fountain Fund.
- **TRO funds of £10,000 earmarked** for possible TRO banning coaches from Little Rissington.
- **Reserves min 25% of operating costs.** Councillors agreed to include the recommended three months' reserves at all times. Action: Clerk to revise budget with the above changes.

44. **Precept setting.** Councillors agreed to use reserves to fund part of the next year's activities and to request a precept £10,500 to cover the remainder of required amount. The precept calculation figure is not yet available from CDC so the meeting could not compare the 2025/26 precept for Band D with that for 2024/25. However, the total precept is unchanged from the previous year. Action: Clerk to calculate precept once figures are available.

45. Finance.

- Councillors noted the bank balances of £21,680.87 and £22,597.58 on 2nd December.
- Councillors approved the previous quarterly reconciliation, which the chairman signed.
- Councillors approved the reconciliation to 2nd December, which the chairman signed.
- Councillors reviewed and authorised the following payments:

PAYEE	DETAILS	INVOICE NO.	INVOICE TOTAL
Little Rissington Vill Hall	Hall hire for December meeting		£24.00
Maxi Freeman	Clerk Administration August, September, October, November 2024	See PATA payslips	£XXXX.xx
Nick Cole	Expenses Monthly renewal – Duda web manager 1.12.24	3442933164	£16.79
Nick Cole	Expenses Monthly renewal – Duda web manager 1.11.24	3386271856	£14.39
Nick Cole	Expenses Monthly renewal – Duda web manager 1.10.24	3329022538	£14.39
National Allotment Society	Annual Subscription	S20656	£66.00
PKF auditors	Admin fee	SB20243311	£48.00
Parish Online	.gov.uk Website	23UC064-0001	£300.00
PATA	Qly payroll services July, August, September	24/0009/PPS	£23.95

- Councillors noted the following payments made between meetings:

Castle Water	Estimate 1.9.24 to 28.2.25	10003829340	£153.91
Paul Jones	Strimming	50	£105.00
Paul Jones	Strimming x 2	38	£255.00
Paul Jones	Strimming	46	£105.00
Imperative defibshop	Defibrillator pads	1000237987	£99.54
Royal British Legion	Wreath for poppy day	-	£25.00
M Freeman	Printer paper Ryman	352502	£6.99

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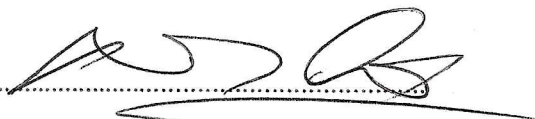
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- f) Direct debits. Councillors agreed to make regular payments by direct debit including Castle Water (6 monthly standing order), the Village Hall (quarterly rent payment), the Allotment Society. (annual subscription). Action: Clerk to set up bank payments as appropriate.
46. **Village Hall.** Councillors decided to wait for a second quote for the repairs to the interior of the hall. Action: Clerk to agree works with the provider of the lower of the two quotes.
47. **Online meetings campaign.** Councillors agreed to support the campaign and write to the MP requesting that online attendance at PC meetings be made legal. Councillors would like to use this option only when necessary, rather than as a regular occurrence. Action: Clerk to send letter using NALC template provided.
48. **Highways.**
- a) Highways report (MMC). Planned road closures included in the County Councillor's report. Engineering surveys continue on Rissington Road.
- b) Traffic management. Councillors considered the quotes for VAS equipment in the clerk's report. LRPC is currently waiting for feedback from GCC Highways regarding the feasibility of the proposed locations for VAS equipment. GCC has also requested a traffic survey. To be representative, the survey should take place during moderately busy months i.e. not in winter or when there are road closures. Councillors decided to progress with a possible TRO banning coaches from the village. Action: Cllr MacKenzie-Charrington to meet GCC Highways to establish whether they would allow this TRO in principle.
- c) Bus shelter repair. Cllr Cole reported that the chosen builder had assured him that the work would be completed before the end of January.
49. **Website.** Cllr Cole reported that the new website would include a section for booking the village hall.
50. **Allotments.** Cllr Whittington reported that plots 12 (a) and (b) were vacant and untended. Councillors agreed to include strimming of vacant allotments in the next contract for grass cutting. Action: Clerk to update work specification.
51. **Flora & Fauna.** Nothing to report. Councillors decided to omit this topic from future agendas unless there was a specific item for decision.
52. **Date of May meeting.** Councillors agreed on Tuesday 13th May for the Annual Meetings of the Parish Council and the Parish Meeting. The Parish Council meeting would take place at 6.30 and the Annual Parish Meeting would be held at 7.30. Action: Clerk to update website.

There being no further matters for discussion the Chairman closed the meeting at 19.52.

Notice of Forthcoming Meeting Date: Monday, 10th March 2025,

Chairman's Signature.....



Date: 10th March 2025