

LITTLE RISSINGTON PARISH COUNCIL

Contact: Clerk@littlerissington.net

Minutes of the Parish Council meeting held on Monday 2nd February 2026 at 6.30 p.m.
in Little Rissington Village Hall.

Members of the Council present were:

Cllr Cole (Chairman), Cllr Elkington (Vice Chairman), Cllr MacKenzie-Charrington, Cllr Wilks, Cllr Whittington.
CDC Councillor- Chris Thurlin. Parish Clerk - Maxi Freeman.

64. **Welcome and Apologies** Cllr Cole welcomed Councillors, CDC Councillor Thurley, the public and members of the Village Hall Management Committee. No apologies were necessary as all Councillors attended.
65. **Declaration of interests.** None.
66. **Representations from the Public:** None.
67. **Minutes** Councillors approved the minutes of the November meeting, which the chairman signed.
68. **Chairman's matters**

The Chairman invited CDC Cllr Craig Thurling to speak. Cllr Thurling announced that Unitary elections (under the new Local Government Reorganisation structure) would take place in a year and that Cotswold District Council would cease to exist at some point afterwards. Cllr Thurling had discussed local issues with residents, with potholes being mentioned most frequently.. GCC has said that it takes around 2 – 3 weeks for them to fix pot holes. He had also emailed GCC regarding a date for clearance of blocked drains. A new fund of £110,000 was available for community projects across the District, with a maximum award of £10,000 per project. See <https://www.spacehive.com/movement/crowdfundcotswold> for further details. Dementia friendly projects were being encouraged.

The Chairman read the highlights of the report from GCC Cllr Daryl Corps including: The Fosse Way would be resurfaced in sections between Burford Road and Stow over 6 nights from 12th March. He has met the Cabinet member for Highways and will shortly meet the leader of the County Council.

69. GCC Highways

- a. **VAS update.** Cllr Elkington had reviewed the available VAS equipment options and recommended that the Council buys the Swarco equipment due to its high efficiency and long guarantee. Councillors resolved to purchase the equipment. As well as warning drivers of their speed and the speed limit, the equipment will also provide evidence of speeds and volumes of traffic, which could be used to support requests for further traffic calming.
Action: Clerk to order and to check whether security bolts were needed. Clerk to let GCC Highways know the sizes of the poles needed for the solar and the battery powered equipment.

Councillors also noted that the school buses did not carry children from the village but still used the road through the village as a short cut to and from the school. Cllr Thurling had contacted the coach operator to discuss the issue. The operator had agreed to carry out a trial in March, comparing times taken on each route. However, GCC decides the route the school buses take. Cllr MacKenzie-Charrington had contacted the Head of Transport at GCC regarding this issue. All coaches have to use the pavement to get round the bends in the village.

- b. **Wisteria / Kiosk Corner repairs.** Cllr Cole reported that a quote of up to £1,000 had been received but that the work could not be done while there was frequent, heavy rain. GCC



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Highways had previously requested a donation from LRPC. Councillors agreed on a donation of up to £400. **Action: Clerk to offer donation to GCC Highways.**

- c. **Path clearance.** Cllr Cole reported that the footpath from the village down Rissington Road towards Bourton was overgrown and impassable. However, GCC is responsible for maintaining public highways and paths. Councillors agreed that it would be ideal if the path could be cleared while the road was being resurfaced as this would make it safer for operators. **Action: Clerk to request path clearance when the road is being resurfaced, to include hedge trimming at Henever Coppice.**

70. Sweeting Corner

- a. **Registration process.** Cllr MacKenzie-Charrington reported that the Land Registry is now bound to register the land and that the process will take 18 – 24mths.
- b. **Damage.** Cllr Wilks noted that grass at Sweeting Corner had been damaged during road works. Although seeded the wet weather has prevented the seeds from taking. Further grass repairs and bulb replacements may be needed but work cannot start until there is better weather.

71. Planning Applications

- a. New applications for comment: None
- b. Updates to previous applications:
[25/03331/FUL](#) Revision to Lavender View, Pound Lane extension to rear (25/01009/FUL permitted) to include a further door to the rear. Permitted.
[25/03887/FUL](#) and [25/03888/LBC](#) Twyn-Cott, Little Rissington. Replace modern windows. LRPC did not object to this application however the Conservation Officer is recommending refusal.
[25/01955/FUL](#) Holt Barn, ponds and farm gate. Withdrawn
[25/00815/FUL](#) Church Farm. Erection of detached self-build 1.5 storey dwelling and ancillary 2 vehicle garage with store above. LRPC posted objection comments. Removed from CDC planning portal.

72. Phone box:

- a. Redecorating. **Action: Clerk to contact Trevor Williams on 07811 899661.**
- b. Light. **Cllr MacKenzie-Charrington to replace bulb if possible.**

73. Village Hall:

- a. Update on new car park fence. **Action: Cllr MacKenzie-Charrington to invite further quotation for 4ft picket fence with new posts and a gate to Manor Farm.**
- b. Plan of action and for funding for the next 12 months, including grants from LRPC. The Village Hall meeting held on 17th November had discussed the main items in the surveyor's report. The following would be addressed in the first phase of works, which is expected to take 2 years at a cost of £48,000:

- Make safe the wall at the side of the hall
- Replace circuit boards and rewire the hall. Change single to double sockets.
- Install lavatory with disabled access
- Improve thermal efficiency of the rear extension door and windows (Note: Building is Grade II listed)
- Replace kitchen
- Replace the hall ceiling and reveal beams



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- Insulate the ceiling
- Double glaze windows throughout

This first phase is expected to cost £48,000 and take 2 years.

Phase 2 would include at a cost of £33,000:

- repairs to the guttering
- roof repairs (valley between main roof and extension)

Not included in the surveyor's report:

- Redecorate after main works completed
- Install solar panels and battery.
- Light fittings, AV and other equipment

Funding will be provided by Little Rissington Parish Council together with other grant donations and possibly a Public Works Loan.

74. Governance:

- Asset register** Councillors reviewed the asset register and assigned responsibilities for checking condition. The bus shelter was not included. **Action: Clerk to check whether this is a PC asset.** Councillors also reviewed and accepted the draft Risk Management Strategy. **Action: Clerk to post to website.**
- Data protection training.** Councillors decided to take the self-guided training and would organise it themselves. Self-guided e-learning [Link to details and booking](#) 1 x £17

75. Finance:

- Business debit card.** Councillors agreed to a bank debit card for the clerk's use. **Action: Clerk to apply.**
- Bank interest.** Councillors agreed to finding an instant access deposit account with a better return which complied with parish council regulations. **Action: Clerk to research.**
- Receive bank balances:** Councillors noted the current balances: Community A/C £14,197.53 28th January 2026 and Instant Access A/C £22,806.37 on 28th January 2026.
- Reconciliation:** Councillors noted the reconciliation which the Chairman signed.



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Bank Reconciliation

Period 1 April 2024 to 28 January 2026

Current account 02503759

Balance at 28 January 2026

14197.53

Deposit account 07859616

Balance at 28 January 2026

22806.37

Less outstanding cheques

0

Reconciled balance

37003.90

Cashbook summary

Opening balance 1 April 2025

41694.00

Add receipts to date

11375.02

Less payments to date

16065.12

Cashbook balance

37003.90

Signed:

Chairman

Clerk & RFO

Date: 2nd February 2026

LITTLE RISSINGTON PARISH COUNCIL

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76. **Payments.** Councillors reviewed and authorised the following payments:

PAYEE	DETAILS	INVOICE NO.	INVOICE TOTAL
Maxi Freeman	Clerk Administration Nov/Dec/January	See PATA payslips	£on request
HMRC	Employers tax	See PATA payslip	£180.50
PATA	Payroll services January	0310/PPS	£13.45
M Freeman	Exes – paid Your Parking Sign for wall sign to stop parking at the defibrillator		£48.96
M Freeman	Exes – Engraved Plaque for Sweeting bench		£42.74
M Freeman	Exes -Defib4life	GB 2968	£139.20
ER Electrical Services	Electrical works as listed in the electrical condition report	QT00734	£1470.38
M Freeman	Exes - ink		£19.50

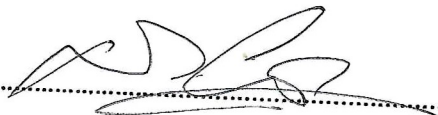
Councillors noted the following payments between meetings:

Bank	Bank charges @£4.25 p mth Nov, Dec, January		£12.75
Castle Water	Dec/ Jan New rate £10.98 p.mth:	DD	£21.96
Gigaclear	Monthly grant to LRVH for provision of Gigaclear broadband to village hall	DD	£36 p.m..
E R Electrical	Electrical Installation Condition Report	1152	£732.00
Little Rissington Village Hall	Hall hire for February meeting	SO	£24.00

There being no further business, the Chairman closed the meeting at 8.10 p.m.

Date of next Parish Council meeting: 11th May 2026 This will be the Annual Parish Council Meeting and the Annual Parish Meeting.

Chairman's Signature.....



Date: 11th May 2026