

**Minutes of the Parish Council meeting held on Tuesday 24th June 2025 at 6.30 p.m.
in Little Rissington Village Hall.**

Members of the Council present were:

CLr Cole (Chairman), CLr MacKenzie-Charrington, CLr Wilks, CLr Whittington. Parish Clerk - Maxi Freeman.

- 20. Welcome and Apologies** CLr Cole welcomed Councillors, the public and members of the Village Hall Management Committee. CLr Elkington had sent apologies in advance.
- 21. Declaration of interests.** None.
- 22. Representations from the Public** One member of the public noted that there had been considerable interest in setting up a Neighbourhood Watch group in the village. **Action: CLr Cole to announce formation through the newsletter.** Another member of the public asked when the road through the village would be resurfaced. CLrs replied that this was unlikely until the slippage further down the road had been dealt with.
- 23. Minutes** Councillors approved the minutes, which the chairman signed.
- 24. Registration of title to land at Sweetings corner** CLr MacKenzie-Charrington had consulted solicitors, who had confirmed that the land was unregistered and that registering it would take up to 2 years and cost around £3,000. The PC has maintained the area for over 20 years and registering it would protect the land for the future. Councillors agreed unanimously to register the land. **Action: CLr MacKenzie-Charrington and the Clerk to sign documents provided by the solicitor. Clerk to transfer £200 on account to solicitors.**
- 25. Planning** Councillors confirmed that the comments submitted between meetings (25/01009/FUL and 25/008215/FUL) reflected their views accurately. 25/01009/FUL had since been permitted. Regarding 25/0774/AGFO, councillors noted that the landowner had received permission to reduce and remove trees and hedging on site under a separate application although LRPC had not been informed until the applicant responded to the PCs enquiries.
- 26. Internal Auditors report** The Chairman noted that the internal auditor had highlighted omissions with respect to inspection of assets, asset register review and risk management policy in FY 2024/25. The Asset Register was reviewed at the May 25 meeting and the August meeting would review the inspection schedule and the risk management policy. **Action: Clerk to include in August agenda.**
- 27. AGAR (Annual Governance and Accountability Return)** Councillors noted and approved the:
- Section 1: Annual Governance Statement 2024/25. The Chairman signed the document.
 - Section 2: Accounting Statements 2024/25. The Chairman signed the document.
 - Full year's Reconciliation 2024/25. The Chairman signed the document.
 - Explanation of Variances
 - Accounts for 2024/25
- 28. Finance**
- Councillors noted the bank balances.
 - Councillors reviewed the reconciliation for the YTD, and the Chairman signed the document.
- 29. Payments.** Councillors approved the following payments and payments made between meetings:

Little Rissington Village Hall	Hall hire for June meeting		£24.00
Maxi Freeman	Clerk Administration April/May	See PATA payslips	£on request
HMRC	Employers tax	See PATA payslip	£117.00

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LITTLE RISSINGTON PARISH COUNCIL

Contact: Clerk@littlerissington.net

Paul Jones	Strimming	93	£225.00
Paul Jones	Strimming	4	£210.00

30. Noticeboard Councillors noted the updated list of potential noticeboards and agreed on an A1 sized board with a header and with a single door in aluminium as a cheaper alternative to previous options. **Action: Clerk to order noticeboard from Earth Anchors as per Clerk's report.**

31. Village Hall

- a. Car park fence. Councillors and Village Hall Management Committee members agreed that the Committee would be responsible for replacing the fence on two sides of the car park. A wooden rail & pale fence, using existing concrete posts and height was discussed. **Action: VHMC to obtain quotes.**
- b. Painting damaged walls and ceilings. VHMC decided to obtain a quote from a local painter.
- c. Resident survey: Cllr Cole explained that the vast majority of respondents had wanted the village hall to be improved and for more activities to take place there.
- d. Review of current position: The VH committee stated that the accounts showed a balance of over £20,000. The PC stated that funds could be made available through a grant from the PC, using ringfenced CIL funds. Councillors reminded the VHMC that it would be eligible for grants specifically for improvements to village halls as well as grants to reduce the carbon footprint, of which several are currently available.
- e. Formation of working party: The VHMC co-opted Councillors Wilks and MacKenzie-Charrington to the Committee to form a working party to organise the first steps in the village hall project.
- f. Plan of **action: Cllrs MacKenzie-Charrington and Wilks to request quotes for a comprehensive survey of the condition of the hall, and to choose a provider to survey (among others):**
 - The roof
 - Damp penetration
 - Infestation
 - Electrics
 - Toilet facilities
 - Insulation

The results of the survey will inform future decisions regarding the hall.

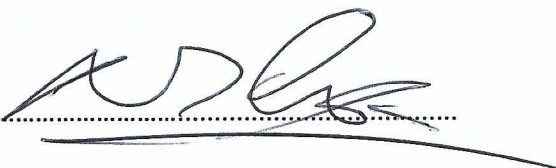
The VHMC decided to provide a fund of £3,000 for this stage of the project.

The meeting noted that a larger team would be needed when a decision had been made about the future of the hall and that this would need volunteers.

Action: Cllr Cole to include call for volunteers to help deliver the village hall project in the next newsletter

Date of next meeting: Monday 4th August 2025

Chairman's Signature.....



Date: 4th August 2025